

Central Recruitment & Promotion Department Corporate Centre, Mumbai

Phone: 022-22820427, email: -crpd@sbi.co.in

ENGAGEMENT OF RETIRED BANK OFFICERS OF SBI & ERSTWHILE ASSOCIATES BANKS (e-ABs) ON

CONTRACT BASIS

ADVERTISEMENT NO: CRPD/RS/2024-25/33

ONLINE REGISTRATION OF APPLICATION FROM 18.02.2025 TO 15.03.2025

State Bank of India invites Online application from Indian citizen for engagement of retired officers of SBI & erstwhile Associates (e-ABs) to the following post on **contractual basis**. Candidates are requested to apply Online through the link given on Bank's website https://bank.sbi/careers or https://www.sbi.co.in/careers

1. Before applying, candidates are requested to ensure that they fulfil the eligibility criteria for the post as on the date of eligibility.

2. Candidates must upload all required documents (Assignment details, ID proof, age proof etc.) failing which their application/ candidature will not be considered for shortlisting/ interview.

- 3. Candidature/ Short listing of a candidate will be provisional and will be subject to satisfactory verification of all details/ documents with the originals when a candidate reports for interview (if called).
- 4. In case a candidate is called for interview and is found not satisfying the eligibility criteria he/ she will not be allowed to appear for the interview.
- 5. Candidates called for interview, shall attend on their own expenses.
- 6. Candidates are advised to check Bank's website https://bank.sbi/careers or https://www.sbi.co.in/careers regularly for details and updates (including the list of shortlisted/ selected candidates). The Call Letter (letter/ advice), where required, will be sent by e-mail only (no hard copy will be sent).

7. ALL REVISIONS/ CORRIGENDUM (IF ANY) WILL BE HOSTED ON THE BANK'S CAREERS WEBSITE ONLY.

8. In case more than one candidate scores same marks as cut-off marks in the final merit list (common marks at cut-off point), such candidates will be ranked in the merit according to their age in descending order.

9. Hard copy of application & other documents is not required to be sent to this office.

10. The existing wait list of Retired Officers empaneled as Concurrent Auditors will get cancelled with this publication. Existing waitlisted officers can apply if they are otherwise eligible.

A. DETAILS OF POSTS/VACANCY/ ELIGIBILITY/ PLACE OF POSTING/ REMUNERATION ETC.:

Sr. No.	Parameter	Concurrent Auditor Particulars								
1.	Name of the Position	IAD, CC, Hyderabad								
2.	Department									
3.	No. of vacancy	1194 (Detailed as per Annexure-I)								
4.	Place of posting	Under CAO of applied Circle								
5.	Educational Qualification /	Educational Qualification/ Experience Required -								
	Experience Required -	Education: NA								
		Experience (Preferred): The retired personnel should preferably have work experience in the area of credit/audit/Forex background.								
6	Eligibility Criteria for fresh									
6.	Eligibility Criteria for fresh engagement (As on 18.02.2025)	 The officer should have retired from the Bank's service only on attaining superannuation at the age of 60 years. The officers voluntarily retired' resigned' suspended or left the Bank or herwise before superannuation at the age of 60 years. The officers voluntarily retired' resigned' suspended or left the Bank or herwise before superannuation at the age of 60 years. The officers voluntary retirement as per e-Circular No. CDO/P&HRD-PM/20/2022-23 dated 21.06.2022 will be eligible for engagement in the Bank on attaining the age of 60 years. The engagement is the Bank on attaining the age of 60 years. The engagement is the Bank on attaining the age of 60 years. The engagement is the Bank on attaining the age of 60 years. The integrity of the officer/employee should not have been doubtful during his service. No punishment/ penalty (Censure or higher) should have been inflicted on the official. Cases of CBI or other law enforcement agencies should not be suffering from any major allments. Cases of CBI or other law enforcement agencies should not be suffering from any major allments. The retired officers will not exercise any administrative/financial power during the period of engagement. The retired officers will not exercise any administrative/financial power during the period of engagement. The retired officers will not accept any assignment with any other organization during the period of their contractual service in the Bank. The retired officers will not accept any assignment with any other organization during the period of their contractual service in the Bank. The number of vacancies including reserved vacancies mentioned above are provisional and may vary according to the actual requirement of the Bank. Candidate belonging to OBC category but coming in the 'creamy layer' are not entitled to OBC reservation. They should indicate th								
	Convice Dule	place or at a place other than his current residential center, the cost of stay, transport etc. had to be borne by him. xx. Only one application will be accepted from the Retired Officer for applying at one Circle and multiple applications if received only first application will be accepted and other application will be rejected.								
7. 8.	Service Rule PF/Bonus/Pension/Arrears	The Engaged Retired Official will not be covered under SBI Officers' Service Rules or any other service condition but will be bound by the terms of offer of the engagement. The engagement of retired officers in the Bank shall be on contract basis and shall not be treated as extension in service for the purpose of								
<u>.</u>		PF/Pension/Bonus and other superannuation benefits.								
9.	Termination of Contract	 i. There will be an option to terminate the contract with 30 days' notice from either side or emoluments of one month in lieu thereof. ii. Further, the Bank reserves its rights to terminate the contract by giving a notice with immediate effect along with recovery of emoluments of 30 days, if such ex-officer remains absent for more than 7 days from duty without any prior approval from the competent authority. 								
10.	Execution of agreement for contractual engagement	The retired personnel will execute a stamped Service Level Agreement (SLA) before taking up the assignment. During the period of their engagement with the Bank. It is likely that they may come across certain information of critical or secret nature. They will not divulge any information gathered by them during the period of their assignment to anyone who is not authorized to know/have the same. The User Department will ensure to protect the confidentiality of the information in respect of customers, documents, records and assets of the Bank by putting in place a system at their end.								
11.	Income Tax/TDS	Income tax shall be deducted u/s 192 of IT Act. Any other liabilities on remuneration would be deducted at source as per prevailing rates(s) mentioned in the Income Tax Rules or any other rules from time to time.								
12.	Fresh Engagement	The selection will be based on shortlisting & interview. Shortlisting: -Mere fulfilling minimum qualification and experience will not vest any right in candidate for being called for interview. The Shortlisting Committee constituted by the Bank will decide the shortlisting parameters and thereafter, adequate number of candidates, as decided by the Bank will be shortlisted and called for interview. The decision of the Bank to call the candidates for the interview shall be final. No correspondence will be entertained in this regard. Interview: - Interview will carry 100 marks. The qualifying marks in interview will be decided by the Bank. No correspondence will be entertained in this regard. Merit list: - Merit list for final selection will be prepared in descending order of scores obtained in interview only, subject to candidate scoring minimum qualifying marks. In case more than one candidate score common cut-off marks, such candidates will be ranked in the merit in descending order of their age. For Fresh engagement:								
		 i. The shortlist candidates shall be interviewed by the interview committee and decision of the committee will be final and binding in this regard. ii. No TA/DA will be paid to the candidates appearing in the Interview process. iii. The selected candidates will be advised to report for duty after submission of stamped undertaking letter and SLA. If not reported within stipulated period, his candidature will be treated as cancelled and no further correspondence will be entertained. 								

13.	Leave	engagement with the approval of the Bank/authority to whom they shall not be included. The Bank shall have absolute right in its disc the administrative exigencies. The leaves not availed during the administrative grounds and not availed during the contract period, monetary compensation package component. For any period less th Leave is to be properly applied in writing/ e-mail and availed after o	the engagement period of one year which they may avail during the period of report. For the purpose of computation of leave, intervening Sunday/ holidays retion to either grant or reject the application for leave taking into consideration engagement period will normally lapse. However, if the leave is declined on it may be enchased at the time of termination of contract period at the rate of an or over one year, eligibility of leave would be determined on prorate basis. btaining prior sanction by the competent authority. In case the Retired officer is									
		 absent for more than the eligible leave, the following penalty clauses Will be treated as loss of pay and recover remuneration for 	-									
			ber of occasions loss of pay permitted/ availed exceeds 2 times, the Bank may									
		terminate the services of the Retired officers with 30 days to	ermination notice as per Engagement Agreement.									
14.	Period of Engagement	The engagement shall be for minimum 1 year and maximum 3 years or up to attainment of 65 years of age whichever is earlier, subject to satisfactory performance. During the period of contract of service with the Bank, the retired officer will not take up any other assignment with any other organization as the engagement is for full time works. The Bank may terminate the services of the ex-officers who are not up to the satisfaction of the Competent Authority and such decision will be final without any reason.										
15.	Remuneration	Monthly lumpsum compensation (For Full Time Work) as detailed below without any perquisites and without prejudice to the pension.										
		Retired Grade	Max. Permissible Monthly Compensation (Fixed) (Rs.)									
		MMGS-III	45,000									
		SMGS-IV	50,000									
		SMGS-V	65,000									
		TEGS-VI	80,000									
		 For Cluster Audit (2 or more branches for weekly audit): Weekly Audit of Currency Chest Verification/ Forex Transactions/ FSLOs etc., the remuneration will be Rs.2000/- per visit/ per branch. Retired personnel who are engaged with the Bank will be provided with a unique ID in HRMS. a) The above compensation amount is without prejudice to their pension. b) There will be no provision for house / furniture by the bank nor other benefits / perquisites / a membership in Provident fund / pension fund and gratuity during the contract period and no other claim will be entertained. c) Income tax will be deducted at source as per the rates mentioned in the extant IT rules as applicable. 										
16.	Roles & Responsibilities	from time to time. b) Verifying deposit accounts and ensuring compliance of all instruc c) Verifying other areas like remittances, bill transactions, foreigr including external compliance. Along with above Internal Audit department will decide the scope of										
17.	Discipline conduct / Punctuality	Retired Officer is expected to be disciplined and punctual as per working at department.	norms applicable to IAD along with following appropriate conduct during their									
18.	Appointing/ Terminating Authority	Respective GM (CAOs)										
19.	Reporting	The engagement Concurrent Auditor will work at the branches/Outfi	ts under the supervision on the GM(IA) of the respective CAO.									
20.	Deployment	 a) The retired officers will be selected and kept in a pool. The servi time works. The pool shall be valid for a period of 1 year from the whichever is earlier. b) The Retired Officers will be deployed only against the vacancies of centre opted by the Retired officers, they will be moved to bottom continued in the same merit order. 	ces of retired officers will be utilized as and when vacancies get created for full date of declaration of results or till the time of issuance of fresh advertisement, available. In case of non-acceptance of the offer from preferred choice in terms of the merit list. In case of non-preferred choice in terms of centre, they will be									
21.	Working Hours	The retired officers will follow the normal working hours applicable to	the serving officials or as required.									
22.	Headquarter	Respective CAOs.	- · ·									

B. CALL LETTER FOR INTERVIEW: Intimation/ call letter for interview will be sent by email or will be uploaded on Bank's website. NO HARD COPY WILL BE SENT.

C. How To APPLY: Candidates should have valid email ID which should be kept active till the declaration of result. It will help him/her in getting call letter/Interview advice etc. by email.

GUIDELINES FOR FILLING ONLINE APPLICATION:

- i. Candidates will be required to register themselves online through the link available on SBI website https://bank.sbi/careers OR https://www.sbi.co.in/careers.
- ii. After registering online, the candidates are advised to take a printout of the system generated online application forms

iii. Candidates should first scan their latest photograph and signature. Online application will not be completed unless candidate uploads his/ her photo and signature as per the guidelines specified under 'How to Upload Document''. Candidates should fill the 'application form' carefully and submit the same after filling it completely. In case a candidate is not able to fill the application in one go, he/ she can save the partly filled 'Form'. On doing this, a provisional registration number & password is generated by the system and displayed on the screen. Candidate should carefully note down the registration number & password. The partly filled & saved application form can be re-opened using registration number & password where-after the particulars can be edited, if needed. This facility of editing the saved information will be available for three times only. Once the application is filled completely, candidate should submit the application form.

D. HOW TO UPLOAD DOCUMENTS:

a. Details of Document to be uploaded:	. Photograph file type/ size:
i. Brief particular of the experience of last 10 years (assignment-wise Details) (PDF)	ii. File size should be between 20 - 50 kb and Dimensions 200 x 230 pixels (preferably)
ii. ID Proof (PDF)	iii. Make sure that the picture is coloured and is taken against a light-coloured (preferably white) background.
iii. Proof of Date of Birth (PDF)	iv. Look straight at the camera with a relaxed face.
iv. Copy of PPO	v. If the picture is taken on a sunny day, please make sure that the sun is behind you, or you are in a shaded area,
v. Recent Photograph	so that you are not squinting or there are no harsh shadows.
vi. Signature	vi. In case flash is used, ensure there's no "red-eye"
vii. EWS/ Caste Certificate (if applicable)	vii. If you wear glasses make sure that there are no reflections and your eyes can be seen clearly.
viii. Any other document (If Available)	viii. Caps, hats, dark glasses are not acceptable. Religious headwear is allowed but must not cover your face.
b. Photograph file type/ size:	ix. Ensure that the size of the scanned image is not more than 50 kb. In case the file size is more than 50 kb,
 Photograph must be a recent passport style colour picture. 	adjust the scanner settings such as the DPI resolution, number of colour etc., before scanning the photo.
c. Signature file type/ size:	e. Guidelines for scanning of photograph/ signature/ documents:
 The applicant has to sign on white paper with Black Ink pen. 	v. Image dimensions can be checked by listing the folder/ files or moving mouse over the file image icon.
ii. The signature must be signed only by the applicant and not by any other person.	vi. Candidates using MS Windows/ MSOffice can easily obtain photo and signature in .jpeg format not
iii The signature will be used to put on the Call Latter and wherever peacesary	eveneding 50 kb 8 20 kb respectively by using MS Deint or MSOffice Dicture Manager Scenned

- iv. Size of file should be between 10 20 kb & Dimensions 140 x 60 pixels (preferably).
- v. Ensure that the size of the scanned image is not more than 20 kb.
- vi. Signature in CAPITAL LETTERS shall NOT be accepted.

d. Document file type/ size:

- i. All documents must be in PDF
- ii. Page size of the document should be A4.
- iii. Size of the file should not exceed 500 kb.
- iv. In case a Document is being scanned, please saved it as PDF with size not more than 500 kb. If the size of the file is more than 500 kb, then adjust the setting of the scanner such as the DPI resolution, no. of colors etc., before rescanning the file. <u>Please ensure that Documents uploaded</u> are clear and readable.

e. Guidelines for scanning of photograph/ signature/ documents:

- i. Set the scanner resolution to a minimum of 200 dpi (dots per inch)
- ii. Set Color to True Color
- iii. Crop the image in the scanner to the edge of the photograph/ signature, then use the upload editor to crop the image to the final size (as specified above).
- iv. The photo/ signature file should be of JPG or JPEG format (i.e. file name should appear as: image01.jpg or image01.jpeg).

- photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu. The file size can be reduced below 50 kb (photograph) & 20 kb (signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu. Similar options are available in another photo editor also.
- vii. While filling in the Online Application Form the candidate will be provided with a link to upload his/ her photograph and signature.

f. Procedure for Uploading Document:

- i. There will be separate links for uploading each document. Click on the respective link "Upload"
- ii. Browse & select the location where the JPG or JEPG, PDF file has been saved.
- iii. Select the file by clicking on it and Click the 'Upload' button.
- iv. Click Preview to confirm that the document is uploaded and accessible properly before submitting the application. If the file size and format are not as prescribed, an error message will be displayed
- v. Once uploaded/ submitted, the Documents uploaded cannot be edited/ changed.
- vi. After uploading the photograph/ signature in the online application form candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature, prior to submitting the form. If the face in the photograph or signature is unclear the candidate's application may be rejected.

GENERAL GUIDELINES: -

E. GENERAL INFORMATION:

i. Before applying for a post, the applicant should ensure that he/ she fulfils the eligibility ix. In case of selection, candidates will be required to produce proper discharge and other norms mentioned above for that post as on the specified date and that the certificate from the employer at the time of taking up the engagement. (If Applicable) particulars furnished by him/ her are correct in all respects. DECISIONS OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT х. ii. Candidates are advised in their own interest to apply online well before the closing OF INTERVIEW, OTHER TESTS AND SELECTION WOULD BE FINAL AND date and not to wait till the last date to avoid the possibility of disconnection / inability/ REPRESENTATION BINDING ON ALL CANDIDATES. NO OR failure to log on to the website on account of heavy load on internet or website jam. CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD. SBI does not assume any responsibility for the candidates not being able to submit The applicant shall be liable for civil/ criminal consequences in case the information xi. their applications within the last date on account of aforesaid reasons or for any other submitted in his/ her application are found to be false at a later stage. reason beyond the control of SBI. Merely satisfying the eligibility norms does not entitle a candidate to be called for xii. iii. Candidates belonging to reserved category, for whom no reservation has been mentioned, interview. Bank reserves the right to call only the requisite number of candidates for are free to apply for vacancies announced for unreserved category provided they must the interview after preliminary screening/ short-listing with reference to candidate's fulfil all the eligibility conditions applicable to unreserved category. qualification, suitability, experience etc. IN CASE IT IS DETECTED AT ANY STAGE OF ENGAGEMENT THAT AN xiii In case of multiple application, only the last valid (completed) application will be iv. APPLICANT DOES NOT FULFIL THE ELIGIBILITY NORMS AND/ OR THAT HE/ retained. Multiple appearance by a candidate for this post in interview will be SHE HAS FURNISHED ANY INCORRECT/ FALSE INFORMATION OR HAS summarily rejected/ candidature cancelled. SUPPRESSED ANY MATERIAL FACT(S), HIS/ HER CANDIDATURE WILL STAND xiv. Any legal proceedings in respect of any matter of claim or dispute arising out of this CANCELLED. IF ANY OF THESE SHORTCOMINGS IS/ ARE DETECTED EVEN advertisement and/ or an application in response thereto can be instituted only in AFTER ENGAGEMENT, HIS/ HER CONTRACTS ARE LIABLE TO BE Mumbai and Courts/ Tribunals/ Forums at Mumbai only shall have sole and exclusive TERMINATED. jurisdiction to try any cause/ dispute. v. The applicant should ensure that the application is strictly in accordance with the BANK RESERVES THE RIGHT TO CANCEL THE ENGAGEMENT PROCESS XV. prescribed format and is properly and completely filled. ENTIRELY AT ANY STAGE. vi. Engagement of selected candidate is subject to his/ her being declared medically fit as At the time of interview, the candidate will be required to provide details regarding xvi. per the requirement of the Bank. criminal case(s) pending against him /her, if any. The Bank may also conduct Candidates are advised to keep their e-mail ID active for receiving communication viz. vii. independent verification, inter alia including verification of police records etc. The call letters/ Interview date/ advices etc. Bank reserves right to deny the engagement depending upon such disclosures viii. The Bank takes no responsibility for any delay in receipt or loss of any communication. and/or independent verification.

For any query, please write to us through link "CONTACT US" which is available on Bank's website (URL - https://bank.sbi/careers/psq.htm?action=pquery OR https://sbi.co.in/careers/psq.htm?action=pquery)

Mumbai, Date: 18.02.2025

The Bank is not responsible for printing errors, if any

GENERAL MANAGER

Annexure-I

Circle wise Vacancies of retired officers as Concurrent Auditors are as under:																							
Vacancies									Backlog Circle wise				Total (Current year+ Backlog)						PwBD (Horizontal)				
					U			Total	· · · · · · · · · · · · · · · · · · ·						, , , , , , , , , , , , , , , , , , ,								
Circle	Total	SC	ST	OBC	EWS	UR	<u> </u>	•••	OBC				OBC	_	••••		HI	LD	d&e				
Ahmedabad	122	20	9	31	12	50	0	0	2	124	20	9	33	12	50	0	2	2	1				
Amravati	69	11	5	17	6	30	0	2	6	77	11	7	23	6	30	0	1	1	1				
Bengaluru	42	6	З	10	4	19	0	0	7	49	6	3	17	4	19	0	1	1	0				
Bhopal	68	11	5	17	6	29	0	0	2	70	11	5	19	6	29	0	1	1	1				
Bhubaneswar	44	7	3	11	4	19	0	0	6	50	7	3	17	4	19	0	1	1	0				
Chandigarh	89	14	6	22	8	39	0	1	6	96	14	7	28	8	39	0	2	1	1				
Chennai	80	13	6	20	8	33	0	1	7	88	13	7	27	8	33	0	2	1	1				
Guwahati	61	10	4	15	6	26	0	0	5	66	10	4	20	6	26	0	1	1	1				
Hyderabad	67	11	5	17	6	28	2	2	8	79	13	7	25	6	28	0	1	1	1				
Jaipur	53	8	3	13	5	24	0	0	3	56	8	3	16	5	24	0	1	1	1				
Kolkata	60	9	4	15	6	26	0	0	3	63	9	4	18	6	26	0	1	1	1				
Lucknow	94	15	7	24	9	39	0	2	3	99	15	9	27	9	39	0	2	1	1				
Maharashtra	85	14	6	21	8	36	0	1	5	91	14	7	26	8	36	0	2	1	1				
Mumbai Metro	16	2	1	4	1	8	0	0	0	16	2	1	4	1	8	0	1	0	0				
New Delhi	63	10	4	16	6	27	1	1	3	68	11	5	19	6	27	0	1	1	1				
Patna	48	7	3	12	4	22	1	0	1	50	8	3	13	4	22	0	1	1	0				
Thiruvananthapuram	39	6	2	10	3	18	4	2	7	52	10	4	17	3	18	0	1	1	0				
Total-	1100	174	76	275	102	473	8	12	74	1194	182	88	349	102	473	0	22	17	12				

